**What is an e-book?**

An e-book is an electronic book that you can read on a computer screen or hand held device. Adobe digital management (DRM) helps protect Adobe PDF files. We use Adobe's e-book technology which is based on PDF. ICC e-books can be read on Windows® and Macintosh computers, iPads, Palm OS® PDAs and other devices.

**Why choose the e-book format?**

• To save time: you can download and read your e-book immediately after receiving the link giving you access to the file.

• To save money: no handling or delivery charges.

• To save space on your bookshelf: you can store your own personal library of e-books on your PC, Laptop or hand held device and your e-book remains on your computer when you are done reading it.

• You can take your whole electronic library with you when travelling with your laptop or hand held device.

• You can highlight and add notes to your e-book.

• E-books allow you to search for keywords / topics of particular interest to you.

• E-books can even be read out loud for you by the computer (if enabled by publisher).

**How is an e-book different from a PDF file?**

A PDF e-book is a PDF file that is copyright-protected using Adobe DRM (Digital Rights Manager). E-books may also have certain permissions set to control if the e-book can be printed, copied or when it expires.

**How to download an e-book?**

Important notice:

- DO NOT forward the e-mail containing the e-book link to another e-mail address.
- The software needed to read an e-book is **Adobe Digital Editions** and must not be mistaken with Adobe Reader/Adobe Flash Player/ or Adobe Acrobat Reader.
- Make sure your IT firewall does not block the link.
- ADE and Bluefire Reader, softwares to read our e-books, can both be downloaded FREE OF CHARGE at the links provided below.

**Download on a computer/laptop:**

1. Download Adobe Digital Editions: http://www.adobe.com/products/digitaleditions/#fp
2. Create an Adobe Digital Editions account at this link: https://www.adobe.com/cfusion/membership/index.cfm?nf=1&loc=en%5Fus&nl=1 to be able to transfer your e-book on other computers. Digital Editions helps ensure that your e-books and other digital publications are not "locked" on one computer — they are assigned to you through your Adobe ID
3. Open Adobe Digital Editions on your computer, click on the *Help menu*, then on *Authorize your computer* and enter the ID and password you have just created.
4. Click on the e-book link you have received by email. Once the e-book has been downloaded you can "authorize" up to 5 different computers using the exact same Adobe ID and Password.

**Download on a Mac, Iphone, Ipad or similar devices:**

1. Download Bluefire Reader on your Iphone or Ipad: https://itunes.apple.com/app/bluefire-reader/id394275498?mt=8
2. Then click on the e-book link you have received by email.

If you have already downloaded e-books on your computer, you can transfer them by using below methods or by connecting your device to your computer with a USB port:

Authorize Bluefire reader with <mark>the same ID and password</mark> you have created on ADE (Like Adobe Digital Editions, Bluefire Reader must be authorized. If you already have ADE on your computer, make sure that Bluefire Reader is authorized with the same Adobe ID.) If you e-book does not transfer to your devices automatically simply connect it to your computer to make the transfer.

**What are the technical requirements to successfully read ICC e-books?**

a) For desktop or laptop (OSX, Windows or Linux) computers

To read an e-book, you need the free Adobe Digital Editions software, version 1.7.1 or higher. You will also need an Internet connection to authorize your device for digital rights management and to download the digital edition.

The minimum system requirements for Adobe® Digital Editions are as follows:

Windows • Microsoft® Windows® 2000 with Service Pack 4, Windows XP with Service Pack 2, or Windows Vista® (Home Basic 32-bit and Business 64-bit editions supported) • Intel® Pentium® 500MHz processor • 128MB of RAM • 800x600 monitor resolution Mac • PowerPC: Mac OS X v10.4.10 or v10.5; PowerPC® G4 or G5 500MHz processor; 128MB of RAM • Intel®: Mac OS X v10.4.10, v10.5 or v10.6; 500MHz processor; 128MB of RAM Supported browsers and Adobe Flash versions • Windows: Microsoft Internet Explorer 6 or 7, Mozilla Firefox 2, Adobe Flash® Player 8 or 9 (Windows Vista requires Flash 9.0.28 to address a known bug) • Mac: Apple Safari 2.0.4, Mozilla Firefox 2, Adobe Flash Player 8 or 9 For more information about system requirements, please also read http://www.adobe.com/products/digitaleditions/systemreqs. For more detailed information, you can also read the FAQs on the Adobe website at http://www.adobe.com/products/digitaleditions/faq/

b) For most other devices To read our e-books on iPhone or iPad, you need the Bluefire Reader software. If you have further questions regarding this software, please refer to the Bluefire Reader FAQs http://www.bluefirereader.com/faq.html

**Why do I need to authorize my computer?**

Some digital publications that you purchase online or check out from a library may contain digital rights management (DRM) protection that restricts the items from being shared with others. In the past, this could limit the ability to read your items on additional computers owned by you. It could even prevent you from moving your items when you bought a new computer. Digital Editions or Bluefire Reader help ensure that your e-books and other digital publications are not "locked" on one computer — they are assigned to you through your Adobe ID. Digital Editions also adds support for the next generation of mobile devices. Adobe membership is free and registration only takes a minute. As a member, you have access to trial downloads, hundreds of free product extensions, and special community areas. Your membership also allows you to view and manage your activity in the Adobe Worldwide Store.

**Is Easy Activation still an option?**

Digital Editions does not require you to authorize your computer with an Adobe ID. This option is necessary to address concerns about some users' needs for privacy (for example, library patrons and minors). However with this option, protected items that you have already downloaded or will download later are tied to that particular computer and are not readable on other computers or devices. They also can't be restored from backup if the operating system is reinstalled.

**How long will it take to download an e-book?**

Download times depend on both the size of the file and the speed of your computer modem.

**Do I need to be online to read e-books?**

No, you do not need to be online to read e-books. After the e-book is downloaded you can disconnect from the network and read it offline. For more detailed information or if you have problems downloading your e-books, please refer to the ADE FAQs on the Adobe website: http://www.adobe.com/products/digitaleditions/faq/